

Privacy Policy.

This privacy policy sets out how **INNESCO** uses and protects any information that you give **INNESCO**.

INNESCO may change this policy from time to time by updating this document. You should check this document from time to time to ensure that you are happy with any changes.

This policy is effective from **25th May 2018**.

THE TYPES OF INFORMATION WE COLLECT ARE

- Name and job title
- Company name
- Contact information including email address, telephone numbers
- Demographic information such as post code

YOUR CHOICES REGARDING YOUR PERSONAL INFORMATION

- When you receive newsletters or communications from us you may indicate a preference to stop receiving further communications from us and you may **OPT OUT** by following the unsubscribe instructions provided in the email you receive.
- If you have previously agreed to us using your personal information you may change your mind at any time by emailing us at contact@innesco.co.uk

WHAT WE DO WITH THE INFORMATION WE GATHER

- Internal record keeping.
- Newsletters and communications.
- We may periodically send emails about information which we think you may find interesting using the email address which you have provided.
- From time to time we may contact you by email, phone, fax or mail.

DISCLOSURE OF YOUR INFORMATION

- We will not sell or distribute your personal information to third parties unless we have your permission or are required by law to do so.

SAFEGUARDING THE INFORMATION YOU SHARE WITH US

- We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information.
- Users have the right to ask **INNESCO** for a copy of the personal data held about them and to request that **INNESCO** correct any inaccuracies in that information.

COOKIES

- Cookies are used to make our website work, to retain user preferences, and to help the site provide a better user experience. INNESCO uses Google Analytics to analyse the use of this site. Google Analytics generates statistical and other information to create usage reports about the site.

Google's privacy policy is available at: <http://www.google.com/policies/privacy>

SECURITY

- INNESCO holds your personal data in accordance with the security provisions of the [1998 Data Protection Act](#).

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17.05.2018.